

SOUTHERN MARIN FIRE PROTECTION DISTRICT w/ SAUSALITO FIRE DEPARTMENT
BUDGET DETAIL
2012/2013

LINE ITEM SUMMARY DESCRIPTION		ACTUAL SMFD 11/12	SMFD 2012/2013	ACTUAL SFD 11/12	SFD 2012/13	TOTAL 2012/2013
REVENUES						
	Property Tax	6,727,940	6,727,940		2,667,500	9,395,440
	Special Assessment	798,740	811,000		0	811,000
	HOPTR	47,290	47,000		0	47,000
	Supplemental Assessment	70,887	70,000		0	70,000
	ERAF	494,988	495,000		0	495,000
	SFD OPEB Payment	0	0		58,546	58,546
	Interest	7,919	10,000		0	10,000
	<i>General Revenues:</i>					
	SMEMPS	266,921	266,921		133,461	400,382
	GGNRA	274,912	274,912		125,088	400,000
	<i>Other General Revenues</i>	425,169	330,000			330,000
	General Revenues	967,002	871,833		258,549	1,130,382
	Total Revenues	9,114,766	9,032,773		2,984,595	12,017,368
SALARIES & BENEFITS						
501 SALARIES						
Irving	A Base Salary	2,922,787	3,000,000		1,210,000	4,210,000
	B Sick Buy-Out	49,489	0		0	0
	C Vacation Buy-Out	4,252	0		0	0
	Subtotals	2,976,528	3,000,000		1,210,000	4,210,000
501-O OVERTIME						
Irving	A Overtime	627,864	500,000		190,000	690,000
Irving	B FLSA	68,542	75,000		34,105	109,105
Irving	C Out of Grade	5,511	10,000		0	15,000
Irving	D USAR Overtime	0	15,000		0	15,000
Irving	E Overtime-minimum staffing	146,447	215,000		0	215,000
	Subtotals	848,364	815,000		224,105	1,044,105
504 BENEFITS						
Kim	A Health Benefits	574,270	629,650		283,000	912,650
Schiffmann	AA Retiree Medical	348,000	348,000		0	348,000
Schiffmann	AAA OPEB	227,707	229,830		58,546	288,376
Kim	B Dental	63,469	75,000		35,500	110,500
Kim	C Vision	4,489	5,000		2,700	7,700
Schiffmann	D Holiday Pay	151,938	146,000		68,000	214,000
Schiffmann	E Retirement District Share	1,131,837	1,266,000		509,600	1,775,600
Schiffmann	F Retirement Employer's Share of Employee	180,029	196,000		78,500	274,500
Schiffmann	G Educational Allowance	118,305	120,000		58,000	178,000
Schiffmann	H Clothing Allowance	7,200	7,875		3,375	11,250
Schiffmann	J Living Allowance	910	910		0	910
Schiffmann	K Workers Compensation Insurance	338,204	316,933		96,937	413,870
Schiffmann	L Deferred Compensation-Employer %	111,678	180,900		60,283	241,500
Kim	N Long Term Disability	7,853	8,500		3,500	12,000
Kim	O Long Term Care Ins.	14,546	16,000		6,600	22,600
Schiffmann	S Longevity	5,584	6,000		13,650	19,650
Schiffmann	V Payroll W/C Audit Adjustment	0	15,400		0	15,400
Schiffmann	W Workers Compensation Special Assessment	0	0		0	0
Kim	X Life insurance/AD&D/EAP	5,835	7,000		3,500	10,500
Schiffmann	Y Payroll Taxes	62,857	58,000		19,850	77,850
	Subtotals	3,354,710	3,632,998		1,301,541	4,934,856
	SALARY & BENEFITS TOTAL:	7,179,602	7,447,998		2,735,646	10,188,961

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OPERATING BUDGET						
511	OFFICE EXPENSE					
Kim	A General Office Supply	4,648	6,000	1,885	2,500	8,500
Kim	B Copier/printer expenses	2,005	2,000		0	2,000
Alper	C Maps & Run Books	361	1,500		0	1,500
	Subtotals	7,014	9,500	1,885	2,500	12,000
512	POSTAGE					
Kim	A Postage	2,249	3,000	45	500	3,500
	Subtotals	2,249	3,000	45	500	3,500
513	SPECIAL DEPARTMENTAL EXPENSE					
Pasquale	A Small Tools & Equipment	5,279	5,000	479	1,000	6,000
Hilliard	B Prevention	4,255	7,000		0	7,000
Blount	C Public Education	2,325	2,800	729	1,000	3,800
Irving	E Misc. Equipment	2,162	3,000	221	300	3,300
Kim	F Subscriptions	152	800		0	800
Kim	G Awards	2,146	3,000		0	3,000
Kim	H Office Equipment Replacement	1,499	2,000		0	2,000
Barnes	L Photos	1,183	1,200		0	1,200
Allen	N Foam	0	1,000		0	1,000
Kim	O Misc. celebrations/flowers	225	800		0	800
Kim	P Shift calendars	224	350		0	350
Melanephy	Q Station Flags (US & CA)	862	500	155	250	750
O'Reilly	S Hydrant supplies	0	2,500	0	300	2,800
Irving	T Computer upgrades, licensing, programs	2,909	8,500	49	105	8,605
Irving	U Miscellaneous computer supplies	123	1,500		0	1,500
	Subtotals	24,500	39,950	2,128	2,955	42,905
515	CLOTHING & PERSONNEL SUPPLIES					
Allen	A Uniforms/Boots/Class B Jackets/Nametags	9,372	11,500	5,410	7,000	18,500
Allen	B Badges (new/promo employees & hat badges)	1,068	1,000	0	1,300	2,300
Martinez	D Helmets, Gloves, Eye Protection, etc.	6,458	7,000	900	1,000	8,000
Pasquale	F Reserve uniforms & Equipment	4,104	4,500		0	4,500
Martinez	G Structure Clothing/Boots	16,274	20,000	7,000	7,000	27,000
Martinez	H Misc repairs-Wildland/Structure PPE	2,376	2,000	439	500	2,500
Martinez	I Wildland Safety Clothing-Head & Eye Protection	2,578	3,000	1,477	0	3,000
Allen	K Tactron Passport System	132	100	0	50	150
	L Class "A" Uniforms	0	0		0	0
Allen	M Linens	406	600	0	200	800
Martinez	N Strike Team Bags & Equipment (OOC)	1,082	2,000		500	2,500
Moran	O Raingear	320	1,000	251	500	1,500
Allen	P New Employees PPE	8,275	6,250	2,000	2,000	8,250
Allen	T Wildland shelters	1,000	1,000		1,500	2,500
Pasquale	U Swiftwater Rescue Gear	2,890	2,000		0	2,000
Allen	V USAR Equipment	0	3,000		0	3,000
	Subtotals	56,335	64,950	17,477	21,550	86,500
517	COMMUNICATIONS					
Hilliard	A Telephone	16,393	16,500	0	2,772	19,272
Irving	B Dispatch including CAD service	79,556	80,000	53,293	59,284	139,284
Hilliard	C Pagers + Voice Mail	6,271	6,500	2,135	2,400	8,900
Hilliard	D Cellular phones	9,358	10,500	864	500	11,000
Irving	E MERA operating costs	25,664	27,244	10,530	11,176	38,420
Irving	F MERA Bond Service	35,124	35,168	16,611	16,632	51,800
Irving	G Internet/Email/WWW/IDSL	16,644	17,000	6,295	10,500	27,500

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Hilliard	I Phone Repairs/Replacement	0	2,500	0	0	2,500
Irving	K MERA - New Project Financing	3,851	3,851	1,580	1,580	5,431
Irving	L MDC Connection Fee	5,195	4,872	696	696	5,568
Irving	M MDC Service Contract	0	6,000	0	1,050	7,050
	Subtotals	198,056	210,135	92,005	106,590	316,725
518	UTILITIES					
Allen	A PG&E - Station 4	10,801	12,000			12,000
Allen	B PG&E - Station 9	15,547	16,000		0	16,000
Allen	C MMWD - Station 4	1,320	1,800			1,800
Allen	D MMWD - Station 9	1,983	2,400		0	2,400
Allen	E Sanitation	0	1,200			1,200
Allen	F PG&E - Station 1			0	10,000	10,000
Allen	G MMWD Station 1			0	1,600	1,600
Allen	H Sanitation Station 1				500	500
	Subtotals	29,651	33,400	0	12,100	45,500
520	BUILDINGS & GROUNDS MAINTENANCE					
Allen	A Landscape Maintenance	6,906	8,000		0	8,000
Melanephy	B Janitorial Supplies (Household/Kitchen)	11,326	11,000	5,944	4,500	15,500
Allen	C Unscheduled Repairs & Maintenance	12,011	15,000	6,057	2,500	17,500
Allen	D Sprinklers/Alarm System	0	4,300		0	4,300
Allen	E Elevator Contract	2,197	2,500		2,200	4,700
Allen	G Pest control	1,207	1,800	0	500	2,300
Allen	H Carpets - cleaning	1,225	2,000	0	600	2,600
Allen	J Bed Replacement	0	2,300		0	2,300
Melanephy	K Kitchen Supplies	1,207	2,000	396	500	2,500
Allen	L Station sign changes	0	500	0	150	650
	Subtotals	36,079	49,400	12,396	10,950	60,350
521	EQUIPMENT MAINTENANCE					
Irving	A Radio Repair	10,222	10,000	2,257	2,000	12,000
Falk	B Air Pak Maintenance	21,977	7,500	11,202	1,400	8,900
Kim	C Office Equipment Maintenance	262	1,000	0	250	1,250
Allen	E Mechanical systems - Service Contracts	7,605	14,000	590	4,500	18,500
Allen	H Repairs & Unscheduled Maintenance	1,406	11,000	323	1,000	12,000
Allen	I Ladder Testing	868	2,500	250	1,200	3,700
Pasquale	J Portable Equipment	2,365	3,000	1,076	1,000	4,000
Allen	K Extinguishers/annual maintenance	472	600	126	300	900
Moore	M Gym Equipment Maintenance/Repairs	1,894	2,500	1,103	1,000	3,500
Kim	O Copier maint contract - STA 9	5,740	6,100		0	6,100
Falk	R Hose Maintenance/Nozzle & Fittings Repair	986	1,000	0	200	1,200
Moran	V Gas Detector Calibration Gas and Sensors	0	500		0	500
	Subtotals	53,797	59,700	16,927	12,850	72,550
521-1	VEHICLE MAINTENANCE					
Allen	A Vehicle Repair	49,391	56,000	13,723	19,000	75,000
Allen	B Fuel	27,310	30,000	5,487	9,000	39,000
DeLong	C Fireboat		0	43,027	25,000	25,000
DeLong	D Fireboat Docking Fee		0		3,000	3,000
	Subtotals	76,701	86,000	62,236	56,000	142,000
522	MISCELLANEOUS EXPENSES					
Hilliard	A Prevention	0	500		0	500
Allen	B Logistics	0	500		0	500
Irving	C Administration	491	500		0	500
Barnes	D Training	0	500		0	500
?	G Safety	125	500		0	500
	Subtotals	616	2,500	0	0	2,500

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523	SPECIALIZED SERVICES					
Kim	A Board per diem	6,800	8,400		0	8,400
Schiffmann	B Payroll processing	10,870	8,000		1,000	9,000
Irving	C Legal/Professional Fees	16,403	30,000		0	30,000
Kim	D Legal Postings	604	1,500		0	1,500
Kim	E Elections	14,831	0		0	0
Allen	F Haz Mat JPA	3,852	4,000	1,926	2,450	6,450
Schiffmann	G Tax Collection Fee	112,741	115,000		0	115,000
	H Flu Shots	0	300	0	100	400
Kim	J District Dinner	5,613	6,500		0	6,500
	K Employment Backgrounds	1,764	8,320	0	1,000	9,320
Kim	L Computer Consulting Services	13,993	17,000		0	17,000
Schiffmann	M Audit	9,300	10,500		0	10,500
Irving	N Parcel tax refunds	0	3,000		0	3,000
Prete	P Dept. Physical exams	12,370	23,270	2,870	7,950	31,220
Irving	Q Fitness Testing	21,132	18,000	7,650	9,000	27,000
Hilliard	R Fire Investigation JPA	0	2,000		0	2,000
Irving	S LAFCO Operating Expenses	4,254	4,618		0	4,618
Irving	T Team Building	6,506	5,000		0	5,000
Pasquale	U Reserves/Volunteer Physicals	745	7,000		0	7,000
Barnes	X Promotional and New Hire Testing	41	4,000	0	400	4,400
Irving	Z Disaster Preparedness	14,101	20,000		0	20,000
Schiffmann	ZA Actuary	4,000	4,500		0	4,500
Hilliard	ZB Vegetation Management	0	10,000		0	10,000
Hilliard	ZC Fire Prevention	7,425	8,000		0	8,000
Kim	ZD Scanning Service	14,952	10,000		0	10,000
Irving	ZE Consolidation Study	23,922	0		0	0
Irving	ZF Battalion Chief Corte Madera	53,178	140,159		0	140,159
C. Hilliard	ZG Public Outreach	0	2,500		0	2,500
	Subtotals	359,395	471,567	12,446	21,900	493,467
524	INSURANCE					
Allen	A Comprehensive Insurance	40,158	57,000		0	57,000
Kim	B Reserve (Volunteer) Insurance	2,755	3,100		0	3,100
	Subtotals	42,913	60,100	0	0	60,100
526	TRAINING & CONFERENCES					
Barnes	A Training	36,421	36,000	10,838	12,350	48,350
Barnes	B Safety	3,125	3,800	1,275	1,275	5,075
Barnes	I EMS Recert/Livescans		1,100			1,100
	Subtotals	39,546	40,900	12,113	13,625	54,525
526-1	MEMBERSHIPS/CONFERENCES					
Kim	A General	1,268	3,000		0	3,000
Kim	B FDAC	440	440		0	440
Kim	C Costco	110	120		0	120
	Subtotals	1,818	3,560	0	0	3,560
526-2	MEETINGS, MEALS & TRAVEL EXPENSES					
Kim	A Food - Meetings, Training, Rehab/Water	3,445	3,500	1,646	2,050	5,550
Kim	B Travel - transportation, bridge tolls	1,467	1,500	51	100	1,600
Pasquale	C Reserve meetings	117	1,000		0	1,000
Irving	D Strike Team Expenses	767	3,000		0	3,000
	Subtotal	5,796	9,000	1,697	2,150	11,150
527	RENT					
	Station 1 Rent				100,000	100,000
	Subtotal	0	0	0	100,000	100,000
	OPERATING BUDGET	934,466	1,143,662	231,355	363,670	1,507,332

LINE ITEM SUMMARY DESCRIPTION		ACTUAL SMFD 11/12	SMFD 2012/2013	ACTUAL SFD 11/12	SFD 2012/13	TOTAL 2012/2013
TOTAL SALARIES/BENEFITS & OPERATING BUDGE		8,114,068	8,591,660	231,355	3,099,316	11,696,293
583-4	CAPITAL EQUIPMENT					
	2012-13 Requested Equipment					
NFPD	FEMA Grant MDC		3,369		1,684	5,053
Patterson	Hose	11,917	15,000	2,910	4,000	19,000
O'Reilly	Hydrants	7,827	8,700	1,931	3,150	11,850
Allen	Dive team equipment	3,703	4,000	4,807	5,000	9,000
Hilliard	Radios	10,380	16,000			16,000
Barnes	Thermal Imaging Camera & Charger (T4)	1,748	15,000			15,000
Allen	Chain Saws/Circular		4,500			4,500
Kim	(3) Workstations - Station 4		3,500			3,500

	2012-13 EQUIPMENT TOTAL:	37,648	70,069	9,648	13,834	83,903
	BUDGET SUBTOTAL:	8,151,717	8,661,729	241,004	3,113,150	11,780,196
583-5	FUNDED FROM RESERVES 12-13					
Allen	Sta 4 Apparatus Door Replacement		25,000			25,000
Kim	Sta 4 Office Design		10,000			10,000
Barnes	Telestaff		33,000			33,000
	Total - Funded by Reserves	96,598	68,000	0	0	68,000
585	LOAN PAYMENTS					
	SCBA Equipment Payment		32,973		16,541	49,514
	SCBA Loan Interest		6,198		3,104	9,302
	Total - SCBA Payments		39,171		19,645	58,816
589	Contingency	0	50,000	0	0	50,000
	TOTALS	\$ 8,248,314	\$ 8,818,900	\$ 241,004	\$ 3,132,795	\$ 11,957,012

	Excess/(Deficiency)	\$ 866,452	\$ 213,873	N/A	\$ (148,200)	\$ 60,356
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